



Quality Counts Del Norte

First 5 Del Norte Children and Families Commission

Title: Quality Support Coach

Professional Services

Agreement: Contract Rate at \$45.00 per hour for a maximum of 650 hours in FY 2017-18

Services Summary: The Quality Counts Del Norte support coach is responsible for providing coaching to participating QRIS/ Quality Counts Del Norte participants. This includes helping sites develop and implement Quality Improvement Plans to improve the quality of learning for children.

Duties and Responsibilities:

- Provide onsite and distance coaching and support for Early Care and Education (ECE) programs, including family child care and center-based providers, participating in Del Norte County's Quality Rating and Improvement System (Quality Counts Del Norte)
- Work with each site to do self-assessments, develop and implement a Quality Improvement Plan (QIP), and facilitate linkage to other professional development and quality improvement resources
- Participate in regional coaching collaborative meetings with partners as required
- Track, report on and complete data entry of all activities on a regular basis, including site visits
- Attend and contribute to the Quality Counts Del Norte Consortium meetings, as scheduled
- Attend trainings to increase coaching skills and knowledge, and obtain and maintain certifications as required

Skills and Abilities:

- Previous coaching experience in an educational setting
- Strong organization skills
- Ability to work independently
- Accountability and adaptability
- Understanding of Early Childhood Education, child development, developmentally appropriate practices
- Problem Solving
- Bilingual (Spanish) desired
- Strong understanding of and/or willingness to learn about the Environment Rating Scale (ERS), Classroom Assessment Scoring System (CLASS), Desired Results Developmental Profile (DRDP), Ages and Stages Questionnaire (ASQ), and the California Preschool Foundations
- Strong understanding of technology (i.e. Microsoft Office, Mac, iPad, database systems, internet)

Qualifications:

- Bachelor's degree strongly preferred. Master's degree in Early Childhood or related field and or certification in CLASS coaching desirable
- A minimum of 3 years experience working in a ECE or elementary classroom. Must have experience coaching, training or supervising staff
- Strong interpersonal skills and ability to build relationships with others
- Effective written and verbal communication skills
- Knowledge of evidence-based program assessment and observation tools and some familiarity with the Quality Rating and Improvement System
- Ability to show initiative, solve problems and work independently, as well as part of the team
- Competency with technology tools
- Excellent organization and time management skills
- Must have a valid California driver's license and reliable transportation for visiting child care programs and attending meetings throughout Del Norte County

Contact: Interested applicants are requested to submit resume and cover letter to Angela Glore, Executive Director, First 5 Del Norte, 494 Pacific Avenue, Crescent City, CA 95531. Questions about this position can be directed to aglore@delnortekids.org or by calling 707 464-0955 ext. 2101.