



AGENDA
First 5 Del Norte
Children and Families Commission
494 Pacific Avenue
Crescent City, CA 95531

REGULAR MEETING

Wednesday, December 2, 2020

4:00 p.m.

***Any person wishing to speak on any agenda item will be granted five minutes at the time the item appears on the agenda, or, in the case of a non-agenda item, may do so under the Public Comment Period. Please state your first and last name for the official record. The Commission is not permitted to act on non-agenda items.**

As authorized by Governor Newsom’s Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Commission attending from separate remote locations. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19. Members of the public are welcome to join the meeting and provide comment via the following [Zoom link](#).

Or by calling: (669) 900 6833 | Meeting ID: 951 9504 4940 | PW: 675942

Chair Jeff Harris will call the meeting to order and will entertain requests for any corrections, deletions or additions to the agenda. Chair will ask for introduction of all guests.

AGENDA
Regular Business

1. **Review and approve the Minutes** from the Regular Meeting of the First 5 Del Norte Children & Families Commission held on Tuesday, September 8th, 2020. **
2. **Review and approve the Minutes** from the Special Meeting of the First 5 Del Norte Children & Families Commission held on Tuesday, October 13th, 2020. **
3. **PUBLIC HEARING: Review and approve First 5 Del Norte’s Annual Performance Report for FY 2019-20.** **

First 5 Del Norte’s 2019-20 Annual Performance Report is [available to read online](#).

4. **PUBLIC HEARING: Review and approve First 5 Del Norte’s Annual Financial Statement as submitted by Donald R. Reynolds, CPA.** **

First 5 Del Norte’s 2019-20 Financial Statement is [available to read online](#).

5. **Review and approve pre-payment of Dolly Parton’s Imagination Library fees for the remainder of 2020-21 Fiscal Year in the amount of \$9,500 and authorize Executive Director to sign claim.** **
6. **Review and approve the loan restructuring documents for the portion of the FRC building mortgage held by Rural Community Assistance Corporation (RCAC) (Loan # 6154-FFDN-01).**
 - a) Review and approve the Resolution to borrow. **

b) Review and approve the Loan Modification Letter. **

7. **Review and approve the Grant Agreement between First 5 Del Norte Children and Families Commission and the FRC of the Redwoods for Fiscal Year 2020-21 in an amount not to exceed \$125,000, and authorize Executive Director to sign quarterly payment claims. ****

8. **Public Comment Period:** Any member of the public may address the Commission on matters which are within its jurisdiction. If you are addressing the Commission regarding a matter on this agenda, you may be asked to hold your comments until the Commission takes up that matter.

Informational Items

9. **Small Population County Funding Augmentation (SPCFA) renegotiation update.**

10. **Strategic planning update.**

11. **Ready4K interim reports: COVID and Ready4K.**

12. **Discussion of MOU with the County of Del Norte for fiscal, IT, and other services.**

Commissioner and Director Reports

13. **Commissioner and Commission Committee Reports:**

- Child Development and School Readiness (Jeff Harris)
- Legislation/Advocacy (Chris Howard and Jeff Harris)
- Strategic Planning (Alicia McKellar and Cynthia Barcelo)

14. **Executive Director's Report.**

15. **Closed Session: Executive Director's evaluation.**

16. **Report actions taken during Closed Session, as needed.**

17. **Adjourn Meeting.**

** Take Action as Necessary and Appropriate

Posted by: Angela Glore

Dated: November 21, 2020